United Nations ST/IC/2016/29

Secretariat

3 November 2016

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Official holidays for 2017 at United Nations Headquarters**

1. In accordance with General Assembly resolution 52/214 A and decision 52/468, the official holidays for 2017 at United Nations Headquarters have been designated as follows:

2 January	New Year's Day (observed)
14 April	Good Friday**
29 May	Memorial Day
26 June	Eid al-Fitr
4 July	Independence Day
1 September	Eid al-Adha
4 September	Labour Day
23 November	Thanksgiving Day
25 December	Christmas Day

2. The General Assembly, in its resolution 69/250, recognized the significance of a number of other holidays. Accordingly, in the interest of respecting the diversity of the staff of the United Nations, staff members are given the option of observing any one of the following six floating holidays:

6 January	Orthodox Christmas (observed)
20 February	Presidents' Day
10 May	Day of Vesak
29 September	Yom Kippur (observed)
19 October	Diwali
3 November	Gurpurab (observed)

* Expiration date of the present information circular: 31 December 2017.

** Orthodox Good Friday coincides with Christian Good Friday on 14 April 2017.

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3. Staff members should inform their supervisors in advance as early in the year as possible of the floating holiday they wish to observe. Managers are to respect the floating holiday chosen by the staff member. If, owing to exigencies of service, a staff member in the General Service and related categories is required to report for work on the date chosen as the floating holiday, the staff member will be recorded as having taken the floating holiday and compensated for overtime worked on an official holiday. Staff in the Professional and higher categories who are required to work on the date chosen as the floating holiday will not be recorded as having taken the floating holiday and may choose to observe one of the remaining floating holidays.

4. Information relating to the process of recording the floating holiday in Umoja will be communicated separately.